

International Conference on New & Renewable Energy Development – Response to Global Climate Change cum Cross-Strait Scientists Forum on Energy Efficiency and Management

面向全球氣候變化：新與再生能源國際學術研討會 暨 海峽兩岸科學家論壇(能源效益與能源管理)

Date: 23-28 October 2011

Venue: 23 ~ 26 Oct, The Open University of Hong Kong (OUHK) (香港公開大學科技學院)
26 afternoon ~ 28 Oct, Universidade De Sao Jose, Macau (澳門聖若瑟大學)

Topics of Interest: (including but not limited to the following topics) renewable energies, energy management and conservation, development of new energy technologies, climate change, energy efficiency, etc.

Key activities:

	Morning section	Afternoon section	Evening section
Hong Kong part			
Oct 23 2011	13:30 ~15:15	Registration	
Oct 24 2011	9:00 ~12:00 Welcome speech Keynote speeches	13:30 ~17:30 Oral presentations	19:00~21:30 Welcome dinner
Oct 25 2011	9:00 ~12:00 Keynote speeches	13:30 ~17:30 Technical visit	
Oct 26 2011	9:00 ~12:00 Oral presentations	Free tour	Check in hotel (Macau)
Macau part			
Oct 27 2011	9:30 am~12:00 Welcome speech Keynote speeches	13:30 ~17:30 Technical visit Closing Ceremony	
Oct 28 2011	Free tour		

Registration:

To register for the conference, please fill out the **Registration & Accommodation booking Form** and send it to chan@ouhk.edu.hk before 25 Sep, 2011.

There are four parts in the form:

- A. Delegate information
- B. Registration
- C. Accommodation booking (Macau)
- D. Abstract and full paper submission

Registration Fees	
Participant	800 HKD
Student	400 HKD

Fee includes:

Attendance to all congress scientific sessions.
 Congress material (documentation & congress program).
 Lunches and Coffee-breaks.
 Welcome Dinner on 24 Oct 2011.

Hotel Reservation (Macau Section):

The accommodation and ferry ticket to Macau are not included in the registration fee. Hotel reservations must be clarified in the [Registration & Accommodation booking Form](#).

Macau Ferry Terminal to Conference Site Service: a free shuttle bus to conference site are provided at 9:00 am on 27 Sep 2011 only.

Hotel reservations & rates are listed below for your reference.

Hotel category	1 night (26 Sep)	For 2 nights (26, 27 Sep)
5-star (Hotel of Macau)	750*	1500*

* All rates quoted are per room, breakfast and taxes are included.

* Cancellations must be notified at least 3 days before in writing to chan@ouhk.edu.hk

Method of Payment

All payments must be made in HK dollar by cheque or bank transfer.

Account Holder: Beijing-Hong Kong Academic Exchange Centre 京港學術交流中心

Account Number: 031-350-1-027805-3 (Bank of China)

Please do not forget to include the following reference in the bank transfer “REGISTRATION FEE”, as well as the name of the participant.

Participants must send a copy of the receipt of the bank transfer to the secretariat sophieshing@bhkaec.org.hk by an email within 5 working days. Otherwise registration and all other services required will not be confirmed.

No confirmation will be sent until the technical secretariat has received the full payment.

Registration & Accommodation booking Form

A. Delegate information					
Title		Give name		Family name	
Position			Origination		
Email			Telephone		
B. Registration					
Full Delegate	HKD \$800	<input type="checkbox"/>	For catering purposes please tick the box if you are attending any of the following:		
Student/ Proof of full time student status must be provided)	HKD \$400	<input type="checkbox"/>	I will attend the Welcome Dinner (24 Sep 2011) <input type="checkbox"/> Yes <input type="checkbox"/> No I will attend the Technical Visits in Hong Kong: <input type="checkbox"/> Yes <input type="checkbox"/> No I will attend the Programme in Macau: <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Sub Total HKD \$				
C. Accommodation (if applicable)					
Hotels Rooms 5-star, double room	HKD \$750 For One night	<input type="checkbox"/>	IMPORTANT: If you wish to share a room with another delegate please provide name: _____		
	HKD \$1500 For Two nights	<input type="checkbox"/>			
	Sub Total HKD \$				
D. Abstract and full paper submission					
Title of the abstract (both English and Chinese are required)				Requirements on the content and format for the abstract and full paper are listed in appendix 1	
Title of Full paper (if different with above one)					
Delegate signature: _____			Date: _____		

Please forward completed form with abstract and full paper to chan@ouhk.edu.hk before 25 Sep 2011.

Appendix 1: Requirement of Abstract and full paper submission

1. Content Requirements

- **Content:** related to but not limited to renewable energies, energy management and conservation, development of new energy technologies, global climate change, and energy efficiency.
- **Word limit:** maximum of 500 words for abstracts (not including title / authors / affiliations).
- **Title:** no more than 20 words and written in sentence case (i.e. with a single capital only at the beginning of the title).
- **Authors and affiliations:** surname first followed by initials in capitals. Separate authors by a comma, but do not place commas or full stops between each author's surname and initials, or between initials e.g. Canning CG, Shepherd RB, Carr JH. Where there is more than one author and more than one affiliation, superscript numbers after the author's initial should be used to indicate affiliations.
- **Biography:** maximum of 150 words in the full paper.

2. Style Requirements

- **Font and point size:** Times New Roman regular-no italics, 14 point for title; 12 point for remainder of text.
- **Spacing** Single throughout abstract text. Leave a line after the title and again after affiliations.
- **Text** Abstracts are to be written as a single continuous paragraph without line breaks, indents or tabs.
- **Tables, references and figures** Tables, diagrams, references, graphs and figures are not accepted within or at the end of the abstract.